



Journey Management Risk Assessment

Journeys are categorized as routine or non-routine. A routine journey is travelling within city or town limits or commuting on well-known routes to and from work or from lease to lease. For all other non-routine journeys, the risk assessment below must be completed. Once finished, use the legend on the back of this card to determine the required actions before travelling. Results must be reviewed with your direct supervisor.

		LOW	MEDIUM	HIGH
1	Length of journey?	Less than two hours <input type="radio"/>	Two to six hours <input type="radio"/>	More than six hours <input type="radio"/>
2	Familiarity with route?	Familiar or GPS available <input type="radio"/>	Somewhat familiar <input type="radio"/>	Unfamiliar <input type="radio"/>
3	Time of day for journey?	Day <input type="radio"/>	Dusk or dawn <input type="radio"/>	Night <input type="radio"/>
4	Travelling alone?	No <input type="radio"/>	Yes <input type="radio"/>	— <input type="radio"/>
5	Type of highway for majority of journey?	Primary/Secondary <input type="radio"/>	Gravel roads <input type="radio"/>	Radio controlled ice/ frosty roads <input type="radio"/>
6	Road/weather conditions?	Normal or bare road conditions <input type="radio"/>	Fair or partial snow and ice covered <input type="radio"/>	Poor or total snow covered; -30°C or colder <input type="radio"/>
7	Vehicle type & condition? (4x4, tires, brakes, lights, etc.)	Good <input type="radio"/>	Fair <input type="radio"/>	Poor (vehicle shouldn't be used) <input type="radio"/>
8	Does vehicle have GPS-enabled IVMD?	Yes <input type="radio"/>	No <input type="radio"/>	No <input type="radio"/>
9	Driven type of vehicle before?	Frequently <input type="radio"/>	Once <input type="radio"/>	Never <input type="radio"/>
10	Amount of sleep in last 24 hours?	More than six hours <input type="radio"/>	Four to six hours <input type="radio"/>	Less than four hours <input type="radio"/>
11	Hours awake post journey?	14 hours or less <input type="radio"/>	More than 14 hours <input type="radio"/>	— <input type="radio"/>
12	Cell service during journey?	Yes <input type="radio"/>	Intermittent <input type="radio"/>	No <input type="radio"/>

Journey Management – Actions Required

LOW RISK

Three or less medium/high risk (max. one high)

A Journey Management Plan does not need to be completed

MEDIUM RISK

Four or more medium/high risk (max. two high)

- Supervisor approval is required
- A Journey Management Plan must be completed and communicated

HIGH RISK

Three or more high risk

Travel is not permitted; alternate arrangements or actions must be taken to reduce the risk to medium or low

IMPORTANT CONTACT INFORMATION

If your travel requires a Journey Management Plan, you must provide your journey information to one of Husky's 24/7 third-party Journey Management Providers.

Western Region

STARS

Prior to departing, email your Journey Management Plan to:

**starsjmp@stars.ca and
workalone.stars@gmail.com**

Or, provide your journey information directly by phone: **1-877-262-2111**

Atlantic Region

TeleLink

To initiate your journey, contact TeleLink at: **1-877-777-1117**

Reminder: Once you have arrived at your destination, **close out your journey by contacting your Journey Management provider** at the number above and inform them that you have safely completed your journey.